

जवाहर नवोदया विद्यालय जे न वि, चेट्टचल, तिरुवनंतपुरम

JAWAHR NAVODAYA VIDYALAYA, JNV, CHETTACHAL, THIRUVANANTHAPURAM

TENDER FOR ANNUAL MAINTENANCE CONTRACT FOR COMPUTERS

Name of the Contractor:

Address with :

Phone Number :

:

Sir

I hereby tender the rates mentioned below for the annual maintenance of Computers for the period of Year

Sl.No.	Type of Computers	Rate tendered/quoted	Remarks
1	HCL – P4		
2	PCS –P4		
3	WIPRO –P4		
4	KELTRON-P3		
5	LENOVA INTEL CORE i 3		

Comprehensive one year service contract may be given separately in the enclosed proforma as per the terms and conditions for:-

1. Maintenance repair including free replacement of all defective parts except those mentioned in the contract, four quarterly service calls and any other break down call during the contract period.
2. Maintenance and repair including four quarterly service calls and any other break down call during the contract period.

Yours faithfully,

Signature of the Tenderer/Contractor

Date:.....

To

THE PRINCIPAL
JNV, CHETTACHAL
TRIVANDRUM

Terms and conditions

M/s.(herein after referred to as “ the Company” undertakes to maintain and service the Vidyalaya machine purchased by the buyer (hereinafter referred to as “the customer”) for a period of 12 months from the date of agreement for following terms and conditions.

1. There should not be any overwriting or corrections in the quotations. If a figure is to be amended, it should be neatly scored out, the revised figure written above and the same attested with full signature and date. In the absence of attested signature the quotation is liable to be rejected.
2. Rate quoted should be inclusive of tax, freight charges any other taxes, excise duty etc or impositions whatever liable in respect of the supplies. The rates quoted by the contractor shall hold good up to one year from the date of acceptance or till a new tender is called for or finalized.
3. Along with the tender a DD drawn on State Bank of India in favour of Principal, Jawahar Navodaya Vidyalaya payable at VITHURA, for Rs.1000/- is to be enclosed as EMD.
4. In addition to the above condition, the terms & condition issued by the Govt. of India and NVS from time to time will be applicable.
5. On acceptance of the quotation it will become a Contract and shall be bound by the terms and conditions of the quotation. Your EMD amount will be adjusted towards Security Deposit, which carries on NO INTEREST. It shall be retained in the Vidyalaya for period of six months from the date of completion of supplies/ Work. The guarantee period if any must be specified in the tender/ quotation.
6. The company shall in the below said period, render services and carry out repair free of the cost as and when required.
7. In case no service calls is received from the customer. The company shall endeavour to depute it technician four times in year to inspect the machine as a measure of preventive maintenance.
8. Repairs and replacement of spare parts except consumable (Such as thermal papers, ink cartridges and thermal print heads) plastic parts and rubber components covered in this contract. However, in the case of Non-comprehensive contract for the repairs on the customer agreeing to pay the charges.
9. The repairs and replacement shall be carried out free of cost at the location where the machines are installed. If required, the company will be at liberty to remove the machines to the premises of the company for carrying out such repairs and replacements and return the same.
10. Scheduled preventive maintenance has to be carried out strictly once in two months.
11. In the case the contractor fails to turn up even after three days from date of call for particular work, the Vidyalaya reserves the right to get the work done by any agency and the cost of the repair will be deducted from his AMC amount

12. 50% of the cost of AMC will be paid in advance to the successful contractor and the balance amount will be paid on successful completion of the AMC.
13. Tenders which do not comply with the above condition, submitted on forms other than those supplied by the school submitted with their own conditions of supply, tender instruction not duly signed/witnessed or that they have not been returned and without certificate of Income tax clearance are liable to be rejected.
14. The undersigned reserves the right to cancel the contract at any time at the interest of the Vidyalaya/Samiti without assigning any reasons.
15. The tender form should be signed by the tenderer accepting the above terms and conditions.
16. In case the contractor fails to repair the system within three days Rs 100/- per day per system will be deducted from the cost of AMC till the repair is completed.

PRINCIPAL
JAWAHAR NAVODAYA VIDYALAYA
CHETTACHAL, TRIVANDRUM.

Date.....

Name and signature of the party with Seal

Telephone No:

Mobile No: